

# Stephen Lewis Secondary School

## On-Line Course Request Instructions for Students Entering Grade 9

To access the Stephen Lewis Secondary School Calendar, complete the following steps:

Go to <http://www.yrdsb.edu.on.ca/ecalendars>

Select Stephen Lewis Secondary School.

Review the links available at the top of the page.

- Information—provides school information and course request instructions
- Courses—provides a master list of all courses offered at Stephen Lewis Secondary School
- Charts—provides Flow Charts for each subject area

### Grade 9 Course Requests

From the Stephen Lewis Secondary School page select Grade 9 Course Request Sheet (top right corner)

**Step 1:** For Identified studies in the Language/Learning program,

- Choose the Language Intensive option. This will choose the correct codes for English, Math, Science and Geography

**Step 2:** Selecting Compulsory Courses

- Choose the courses that are most appropriate to you

**Step 3:** Selecting Elective Courses

- Choose 2 options
- Choose 2 alternates in case your first choices are not available

**Step 4:** For Identified Students only

- Check GLE1O1 if you are going to be taking Learning Strategies

**Step 5:** Click Continue

**Step 6:** Knapsack contents

- Scroll down the page to knapsack contents. Check that your courses are correct.
- Leave the "0" beside each course name. (if you would like to make a change, you must start over and refresh your page)
- Fill in your name, student number, phone number, parent's e-mail, and your elementary school
- When you are finished, click "View Print"

**Step 7:** Final Copy

- Print, sign and obtain a parent signature on your printed form. Print a second copy and save it for your records
- Hand this form to your elementary teacher along with your completed registration form.
- Ask your elementary teacher to sign your request form at the bottom. He/she will make comments about your choices.